

VCU School of Medicine Conditions of Acceptance

Congratulations!

We firmly believe that you can find no better education than exists at Virginia Commonwealth University.

We have created the following as a checklist for you.

1. Complete the online **matriculation form**.
2. Mail a check or pay online your **\$100 matriculation fee**. If paying by check, make it payable to Virginia Commonwealth University. This \$100.00 deposit will be credited to your tuition and is non-refundable after April 30th, the check should be mailed to:
**Office of Admissions
Virginia Commonwealth University
School of Medicine
Box 980565
Richmond, VA 23298-0565**
3. If you have not yet completed an in-state tuition form, it is required at this time. Outofstate students **MUST** also submit this form.
4. Be certain your immunizations are complete. All students are required to complete and submit VCU Health Sciences Certificate of Immunization Form.
 - o Submitting Immunization Records via the Web Portal [here](#).
 - o FAQs regarding Immunizations can be found [here](#).

The tuberculosis skin test and immunizations are to be completed prior to orientation. If you have any questions, please contact University Student Health Services at 804-8289220.
5. By submitting all materials, you are certifying that you have read the Responsibilities of Medical School Applicants. Please be certain that you have done so.
6. Be certain your contact information (email and mailing address) **STAYS CURRENT** with AMCAS. All communication is made through those addresses.
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Admission to the School of Medicine is conditional upon satisfactory completion of your current undergraduate or graduate degree program, including the specific course requirements listed on the School of Medicine website along with the supplemental application. These courses must be taken and passed prior to enrollment into the first-year class. The requirement to complete any graduate program means that you must complete course work and thesis prior to matriculation at medical school. Failure to present completed credentials may result in withdrawal of your acceptance. The committee will review your file and reserves the right to withdraw your

acceptance if your work is unsatisfactory or if you do not take all the required prerequisite courses. Please send your grade reports (or copies) to the School of Medicine as they are received by you.

Your acceptance may also be rescinded if it becomes apparent that any materials submitted are fraudulent or deceptive. In addition, if you are recipient of ANY institutional or legal action (e.g., conviction under a University Honor Code or a court proceeding) you must notify the school immediately so that the situation can be reviewed by the Committee. Failure to notify the school may result in withdrawal of the offer or dismissal at any time during your academic program.

We know you are excited about beginning your medical education and we look forward to working with you, not just during the admissions process but throughout your medical career. You have accepted a unique and formidable challenge, and we are confident in your ability to become an outstanding physician.

**** Inquiries about on-campus housing should be directed to:**

Ms. Barbara Sabol
University Housing, MCV/VCU
301 W. Cary St., 1st floor
Richmond, Virginia 23220
(804) 828-7666 vcuhousing@vcu.edu

**** Inquiries about off-campus housing should be directed to:**

University Student Commons & Activities
Post Office Box 842032 Richmond, Virginia
23284
<http://www.usca.vcu.edu/housing.html> (804)
828-7205

**** Inquiries concerning student accounts should be addressed to (e.g., has a payment been received or a refund mailed):**

Student Accounting Department
P.O. Box 843036
Richmond, Virginia, 23284 (804)
828-2228