

Phi Kappa Phi Susan E. Kennedy Scholarship Description and Application Process

Description: The VCU chapter of the Phi Kappa Phi national honor society supports an award to an outstanding graduate student that has advanced the presence of women in higher education, completed at least one semester of graduate work and has a cumulative graduate GPA of at least 3.5 (<https://www.phikappaphi.org/>). The Susan E. Kennedy Scholarship is named in honor of Susan E. Kennedy, former chair of the History Department and former Dean of the College of Humanities and Sciences.

Application Process:

1. In each application cycle, each M.S. program can nominate one student and each Ph.D. program can nominate one student.
2. Program directors can nominate students that meet all eligibility criteria (see previous page) to the Associate Dean for Graduate Education (ADGE) by sending a single e-mail that contains one PDF for each student with the following nominee information:
 - a. V number
 - b. first name
 - c. last name
 - d. degree level and program
 - e. e-mail address
 - f. all information requested on the previous page (Note that official transcripts are not necessary for the application process, but will be solicited by the Phi Kappa Phi selection committee as needed.)
3. Nominations are due to the ADGE by **February 5th**.
4. The SOM's Graduate Education Executive Committee will review nominations considering the award's eligibility criteria.
5. Based on the Committee's review, the ADGE will select a single nominee and forward to the Graduate School by their deadline in mid-February.
6. Phi Kappa Phi selects and awards \$1,500 to the recipient.
7. SOM and program nominees may be eligible for SOM discretionary awards later in the academic year (typically \$250 and \$100, for Ph.D. and M.S. nominees, respectively).
8. Students can be nominated multiple times, but can receive the award a maximum of one time.

Approved by the School of Medicine Graduate Programs Committee: August, 2019