SOM Graduate Advisory Committee Meeting and Exam Feedback

Instructions: The chair of the meeting should
1. complete this form based on the graduate advisory committee’s comments and discussion;
2. provide a copy of the completed form to all committee members, program director and the student (e.g. digital image);[1]
3. provide the completed form to the Graduate Education Office with any other paperwork.

Student: _______________________   Program: ____________________   Date: ____________________

1. In what areas has the student performed satisfactorily or better to date? Circle all that apply.
   a. Overall preparation for meeting
   b. Understanding of background concepts and relevant literature
   c. Clarity of presentation
   d. Ability to respond appropriately to questions
   e. Mastery of the student’s proposed research
   f. Mastery of the student’s completed research
   g. Quantity and quality of data generated
   h. Overall technical abilities and trouble-shooting of challenging studies
   i. Overall ability to drive project forward
   j. Overall ability to work collaboratively with advisor and graduate advisory committee
   k. Effort put toward research training
   l. Effort put toward didactic training
   m. Other (please explain):

2. In what areas should the student strive to improve before the next committee meeting? Circle all that apply.
   a. Overall preparation for meeting
   b. Understanding of background concepts and relevant literature
   c. Clarity of presentation
   d. Ability to respond appropriately to questions
   e. Mastery of the student’s proposed research
   f. Mastery of the student’s completed research
   g. Quantity and quality of data generated
   h. Overall technical abilities and trouble-shooting of challenging studies
   i. Overall ability to drive project forward
   j. Overall ability to work collaboratively with advisor and graduate advisory committee
   k. Effort put toward research training
   l. Effort put toward didactic training
   m. Other (please explain):

3. What studies or other tasks should the student address before the next committee meeting?

4. Other comments from the graduate advisory committee meeting?