

**ETD Form Instructions  
for School of Medicine Graduate Students**

1. Students should initiate this form only after successfully defending their thesis/dissertation, uploading their final revised document to Scholars Compass, and getting verbal approval from their Advisor. Students can access the form here: <https://graduate.vcu.edu/student/thesis.html>
2. Students should follow all instructions in the above URL and in this document.
3. Specific instructions for School of Medicine graduate students are:
  - a. Under “Program Director”, type the name of your program director and his/her email address from the table below
  - b. Under “School/College Dean/Designee”, type Michael Grotewiel (name) and michael.grotewiel@vcuhealth.org (email)

<b>Program</b>	<b>Level</b>	<b>Program Director</b>	<b>Program Director email</b>
Anatomy and Neurobiology	MS	Kimberle Jacobs	kimberle.jacobs@vcuhealth.org
Biochemistry	MS	Tomasz Kordula	tomasz.kordula@vcuhealth.org
Human Genetics	MS	Roxann Roberson-Nay	roxann.roberonnay@vcuhealth.org
Microbiology & Immunology	MS	Lisa Shock	lisa.shock@vcuhealth.org
Medical Physics	MS	William Song	william.song@vcuhealth.org
Physiology & Biophysics	MS	Roland Pittman	roland.pittman@vcuhealth.org
Pharmacology & Toxicology	MS	Keith Shelton	keith.shelton@vcuhealth.org
Biochemistry	PHD	Tomasz Kordula	tomasz.kordula@vcuhealth.org
Human Genetics	PHD	Roxann Roberson-Nay	roxann.roberonnay@vcuhealth.org
Microbiology & Immunology	PHD	Lisa Shock	lisa.shock@vcuhealth.org
Medical Physics	PHD	William Song	william.song@vcuhealth.org
Neuroscience	PHD	John Bigbee	john.bigbee@vcuhealth.org
Physiology & Biophysics	PHD	Roland Pittman	roland.pittman@vcuhealth.org
Pharmacology & Toxicology	PHD	Keith Shelton	keith.shelton@vcuhealth.org