ETD Form Instructions
for School of Medicine Graduate Students

1. Students should initiate this form only after successfully defending their thesis/dissertation, uploading their final revised document to Scholars Compass, and getting verbal approval from their Advisor. Students can access the form here: https://graduate.vcu.edu/student/thesis.html

2. Students should follow all instructions in the above URL and in this document.

3. Specific instructions for School of Medicine graduate students are:
   a. Under “Program Director”, type the name of your program director and his/her email address from the table below
   b. Under “School/College Dean/Designee”, type Michael Grotewiel (name) and michael.grotewiel@vcuhealth.org (email)

<table>
<thead>
<tr>
<th>Program</th>
<th>Level</th>
<th>Program Director</th>
<th>Program Director email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anatomy and Neurobiology</td>
<td>MS</td>
<td>Kimberle Jacobs</td>
<td><a href="mailto:kimberle.jacobs@vcuhealth.org">kimberle.jacobs@vcuhealth.org</a></td>
</tr>
<tr>
<td>Biochemistry</td>
<td>MS</td>
<td>Tomasz Kordula</td>
<td><a href="mailto:tomasz.kordula@vcuhealth.org">tomasz.kordula@vcuhealth.org</a></td>
</tr>
<tr>
<td>Human Genetics</td>
<td>MS</td>
<td>Michael Grotewiel</td>
<td><a href="mailto:michael.grotewiel@vcuhealth.org">michael.grotewiel@vcuhealth.org</a></td>
</tr>
<tr>
<td>Microbiology &amp; Immunology</td>
<td>MS</td>
<td>Lisa Shock</td>
<td><a href="mailto:lisa.shock@vcuhealth.org">lisa.shock@vcuhealth.org</a></td>
</tr>
<tr>
<td>Medical Physics</td>
<td>MS</td>
<td>William Song</td>
<td><a href="mailto:william.song@vcuhealth.org">william.song@vcuhealth.org</a></td>
</tr>
<tr>
<td>Physiology &amp; Biophysics</td>
<td>MS</td>
<td>Roland Pittman</td>
<td><a href="mailto:roland.pittman@vcuhealth.org">roland.pittman@vcuhealth.org</a></td>
</tr>
<tr>
<td>Pharmacology &amp; Toxicology</td>
<td>MS</td>
<td>Keith Shelton</td>
<td><a href="mailto:keith.shelton@vcuhealth.org">keith.shelton@vcuhealth.org</a></td>
</tr>
<tr>
<td>Biochemistry &amp; Toxicology</td>
<td>PHD</td>
<td>Tomasz Kordula</td>
<td><a href="mailto:tomasz.kordula@vcuhealth.org">tomasz.kordula@vcuhealth.org</a></td>
</tr>
<tr>
<td>Human Genetics</td>
<td>PHD</td>
<td>Michael Grotewiel</td>
<td><a href="mailto:michael.grotewiel@vcuhealth.org">michael.grotewiel@vcuhealth.org</a></td>
</tr>
<tr>
<td>Microbiology &amp; Immunology</td>
<td>PHD</td>
<td>Lisa Shock</td>
<td><a href="mailto:lisa.shock@vcuhealth.org">lisa.shock@vcuhealth.org</a></td>
</tr>
<tr>
<td>Medical Physics</td>
<td>PHD</td>
<td>William Song</td>
<td><a href="mailto:william.song@vcuhealth.org">william.song@vcuhealth.org</a></td>
</tr>
<tr>
<td>Neuroscience</td>
<td>PHD</td>
<td>John Bigbee</td>
<td><a href="mailto:john.bigbee@vcuhealth.org">john.bigbee@vcuhealth.org</a></td>
</tr>
<tr>
<td>Physiology &amp; Biophysics</td>
<td>PHD</td>
<td>Roland Pittman</td>
<td><a href="mailto:roland.pittman@vcuhealth.org">roland.pittman@vcuhealth.org</a></td>
</tr>
<tr>
<td>Pharmacology &amp; Toxicology</td>
<td>PHD</td>
<td>Keith Shelton</td>
<td><a href="mailto:keith.shelton@vcuhealth.org">keith.shelton@vcuhealth.org</a></td>
</tr>
</tbody>
</table>