## Completion of graduate certificates in the School of Medicine

In addition to satisfying your degree requirements as tracked by DegreeWorks, there are several key actions you must take in your final semester to earn your graduate certificate. For specific dates, please see the Academic and Other Calendars section on our website at **https://medschool.vcu.edu/education/graduate/current-students/**

| Action | Latest possible date |
| --- | --- |
| Discuss your graduation time-line with your advisor (if you have one) and program director | As early as possible |
| Confirm you are registered for graduate credit in semester of graduation | As early as possible |
| Work with your graduate program director to address any needed actions in DegreeWorks (e.g. grades, courses, credits, etc.) | As early as possible |
| Login to eServices, complete two actions: (i) check for holds and follow-up with appropriate offices, (ii) apply to graduate | See SOM Academic Calendar |

### Other key dates

| Ceremony/ Activity | Date |
| --- | --- |
| VCU diplomas certified | May, August, December |
| SOM Advanced Degree Recognition Ceremony<br>• Save the date: **mid-morning on Friday** of commencement week | May |
| VCU Commencement ceremonies<br>https://commencement.vcu.edu/ | May<br>December |

### FAQs

• What if I am a student in an Addiction Studies program? **Consult your program director for specific instructions.**

• What if I receive other deadlines from other offices? **Do not follow other deadlines. Follow the deadlines above.**

• Does a graduation application for one semester carry-forward to another semester? **No. Students must submit an application in the semester of anticipated degree completion.**

• What if I submit a graduation application for a semester, but don't complete my degree in that same semester? **Send an email to Mr. Greenwald to cancel graduation application.**

• Do I need to complete my current graduate program if I am accepted into the MD or DDS program at VCU? **Yes, those programs require students to complete their current program prior to enrolling. VCU Graduate School does not allow enrollment in two programs simultaneously.**

• When is my degree awarded? **Degrees are awarded as indicated above.**

• What if I need to document my degree completion prior to awarding of my degree? **Contact Dr. Grotewiel.**

• What if I fake some of my degree completion documents? **The SOM Office of Graduate Education will report the alleged incident to the Office of Student Conduct and Academic Integrity.**