

Hibbs-Waller Scholarship Description and Application Process

Description: The VCU-MCV Women's Club supports Jessie Hibbs (MP Campus students) and Marion Waller (MCV Campus students) scholarships. Historically, this scholarship was available only to women, but it is now available to all graduate students.

Formal eligibility criteria: nominees must be a continuing/current graduate student who

- is enrolled for 6 or more graduate credits in the Spring, 2023 semester
- identifies as having one or more dependents claimed on federal and state income tax returns
- is considered a resident of Virginia by the VCU Registrar's Office
- is eligible for financial assistance through the VCU Financial Aid Office

Discretionary criteria that can also be considered include the nominee's

- course performance as evidenced by grades
- research or other scholarly productivity as evidenced by presentations or publications (if applicable)
- professionalism and citizenship within the program/department
- facilitating the training of other students including under-represented trainees
- community engagement
- life experience and life circumstances
- other valuable activities or experiences as defined by the program

Overview of award process: Awardees are selected via a competitive process. Each graduate program is allowed one nominee, and the School of Medicine will select one student from all program nominees to be forwarded to the Graduate School. Awards are \$1,000/recipient. Awards cannot exceed the value of student tuition and fees for the Spring, 2023 semester. Schools and departments are not allowed to decrease previous or current awards in response to Hibbs-Waller scholarships.

Application process:

1. In each application cycle, each program director can nominate a single graduate student from each program via email to Mary Rosenthal (mary.rosenthal@vcuhealth.org) with a single PDF containing all of the following:
 - a. nominee information and documents
 - i. V number
 - ii. first name
 - iii. last name
 - iv. degree level and program
 - v. e-mail address
 - vi. unofficial graduate transcript
 - vii. one to two-page resume or CV
 - viii. one to two-page personal narrative from the nominee describing their suitability for the award
 - b. advisor's letter of support for the nominee (can be a joint letter from the advisor and the program director or whomever oversees their training)
2. Nomination packets are due to Mary Rosenthal by **February 1st, 2023**.
3. The SOM's Graduate Education Executive Committee will review nominees considering the award's eligibility criteria.
4. Based on the Committee's review, SOM's Associate Dean for Graduate Education will select a single nominee to be forwarded to the Graduate School.
5. The Graduate School will select awardees and provide \$1,000 awards.
6. SOM and program nominees who do not receive the award from the Graduate School may be eligible for SOM discretionary awards later in the academic year (typically \$250 and \$100 for Ph.D. and M.S. nominees, respectively).
7. Students can be nominated multiple times, but can receive the award a maximum of one time.

Approved by the School of Medicine Graduate Programs Committee: August, 2019

Revised: September, 2020; December, 2022