

## Phi Kappa Phi School of Medicine Scholarship Description and Application Process

**Description:** The School of Medicine awards a scholarship on behalf of the Phi Kappa Phi national honor society to an outstanding current student in a M.S. or Ph.D. program. The award criteria are (i) academic excellence in the classroom as defined by their program and (ii) exemplary productivity in research, clinical or other training as defined by their program. Students must be in or beyond their second year of graduate training.

### Application Process:

1. In each application cycle, each M.S. (or M.P.H.) program can nominate one student and each Ph.D. program can nominate one student.
2. Program directors nominate students by sending to Mary Rosenthal a single e-mail that contains the following nominee information in a single PDF for each nominee:
  - a. V number
  - b. first name
  - c. last name
  - d. degree level and program
  - e. e-mail address
  - f. unofficial transcript
  - g. CV/resume
  - h. one-page letter from student highlighting their graduate accomplishments and career plans
  - i. one-page letter of support from the student's advisor for their dissertation, thesis, capstone or other project. If a student does not have an advisor, a letter of support from the student's program can substitute.
3. Nominations are due to the ADGE by **February 21<sup>st</sup>**.
4. The SOM's Graduate Education Executive Committee will review nominations considering the award's eligibility criteria.
5. Based on the Committee's review and availability of funds, the SOM ADGE will select one or more awardees (\$1,000 for Ph.D. students, \$500 for M.S. students).
6. Nominees not selected as awardees may be eligible for SOM discretionary awards later in the academic year (typically \$250 and \$100, for Ph.D. and M.S. nominees, respectively).
7. Students can be nominated multiple times, but can win the award a maximum of one time during completion of their degree.

Approved by the School of Medicine Graduate Program Committee: August, 2019

Revised: February, 2022