

## Phi Kappa Phi Susan E. Kennedy Scholarship Description and Application Process

**Description:** The VCU chapter of the Phi Kappa Phi national honor society supports an award (\$3,000) to an outstanding graduate student who has

- advanced the presence of women in higher education
- completed at least one semester of graduate work
- a cumulative graduate GPA of at least 3.5

The Susan E. Kennedy Scholarship is named in honor of Susan E. Kennedy, former chair of the History Department and former Dean of the College of Humanities and Sciences.

### **Application Process:**

1. In each application cycle, each M.S. program can nominate one student and each Ph.D. program can nominate one student.
2. Program directors can nominate students that meet all eligibility criteria (see other instructions on next page from PKP) to the Associate Dean for Graduate Education (ADGE) by sending a single e-mail to Mary Rosenthal that contains a single PDF for each student with all information requested in the PKP instructions (Note: official transcripts are not necessary for the application process, but will be solicited by the Phi Kappa Phi selection committee as needed.)
3. Nominations are due to Mary Rosenthal by **February 21st**.
4. The SOM's Graduate Education Executive Committee will review nominations considering the award's eligibility criteria.
5. Based on the Committee's review, the ADGE will select a single nominee and forward to the Graduate School by their deadline in mid-February.
6. Phi Kappa Phi selects and awards \$3,000 to the recipient.
7. SOM and program nominees may be eligible for SOM discretionary awards later in the academic year (typically \$250 and \$100, for Ph.D. and M.S. nominees, respectively).
8. Students can be nominated multiple times, but can receive the award a maximum of one time.

Approved by the School of Medicine Graduate Programs Committee: August, 2019

Revised: February, 2022