Obligations of Students When Taking Leave

All full-time Ph.D. students are expected to:

1. Commit full-time to their training;
2. Abide by the SOM graduate student vacation/leave guidelines;
3. Discuss their laboratory work schedules with their mentors;
4. Fully disclose to their mentors and instructors any proposed time away from the laboratory or classroom as soon as any time away from their doctoral training is being considered;
5. Obtain prior approval from their mentors for any and all time away from planned laboratory activities;
6. Arrange to make-up any missed laboratory or classroom work (including work missed during rotations) with their mentors and instructors;
7. Clearly communicate to their mentors, counselors/graduate program directors and (if BSDP students Dr. Grotewiel the details of any proposed absences from their doctoral training).

Emergencies will be handled on a case-by-case basis.